

REGULAR MEETING OF THE BOARD OF TRUSTEES
INCORPORATED VILLAGE OF NISSEQUOGUE

December 17, 2024

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**THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE
OF NISSEQUOGUE WAS HELD AT THE VILLAGE HALL;
631 MORICHES ROAD
NISSEQUOGUE, NEW YORK ON THE 17th DAY OF DECEMBER, 2024.**

BOARD MEMBERS PRESENT AT BOARD OF TRUSTEE MEETING:

Mayor:	Richard B. Smith
Deputy Mayor:	Kurt J. Meyer
Trustees:	Maureen C. Potter Russell J. von Frank II
Absent:	Michael T. Grosskopf

ALSO PRESENT:

Village Attorney	Lindsay Crocker
Village Clerk-Treasurer	Patricia Mulderig
Village Deputy Clerk	Laura Winkeler
NQFD 1 st Assistant Chief	Kenneth Spielman
NQFD 2 nd Assistant Chief	Gregory Tellone
ZBA Chairperson	Michael Fazio
Deputy Police Commissioner	John Valentine

OTHERS PRESENT:

At 7:01 p.m. the Mayor opened the meeting with the Pledge of Allegiance.

Review & Approval of Minutes:

RESOLUTION # 261-24:

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to accept the Minutes of the Regular Monthly Board of Trustees Meeting of
November 19, 2024 as presented.”

Treasurer’s Report:

Village Clerk-Treasurer Patricia Mulderig presented the Treasurer’s Report to the Board of Trustees, showing the Cash Balances, the Cash Flow Chart, Balance Sheet and Monthly Income and Expense Reports as of December 17, 2024.

RESOLUTION # 262-24:

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to adopt the 2024/2025 Budget Reclassifications as presented.”

ATTACHED HERETO

RESOLUTION # 263-24:

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to accept and acknowledge that the Village of Nissequoque Annual Audit Report for the year ending May 31, 2024, was completed by R.S. Abrams on November 22, 2024.”

RESOLUTION # 264-24:

Upon a motion by Trustee Potter, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to accept and acknowledge that the Annual Court ‘Agreed Upon Procedures’ Required by Section 2019-a of the Uniform Justice Court Act for the Village of Nissequoque Justice Court for the year ending May 31, 2024, was completed by R.S. Abrams on November 22, 2024.”

Mayor Smith commented that once again both the Village Annual Audit Report as well as the Village Justice Court Annual Audit Report for May 31, 2024 contained no audit comments from R.S. Abrams.

RESOLUTION # 265-24:

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to transfer \$300.00 from the Izzo T&A Account, \$290.00 from the MacDonald T&A Account, and \$825.00 from the Pincus T&A Account, for a total of \$1,415.00 to the General Fund.”

ABSTRACTS & INVOICE PAYMENT AUTHORIZATIONS:

RESOLUTION # 266-24:

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to approve the 102 vouchers contained in Batches #247, 249, 250, 251, 252, 253, and 255 for payment in the amount of \$100,279.37 with the proviso that the Nissequoque Fire Department Membership will reimburse the Village for Holiday Parade Expenses included in Batch 251 in the amount of \$1,533.97 (amount adjusted for two returns on 12/18/24 totaling \$185.14).”

RESOLUTION # 267-24:

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to approve payment of the 22 vouchers in Batch # 261 totaling \$3,880.31 to pay invoices that require payment prior to the January 21, 2025 Board of Trustees Meeting conditioned upon the reimbursement, by the Nissequoque Fire Department membership, of Holiday Parade expenses totaling \$155.71 to the Village.”

RESOLUTION # 268-24:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to approve release of the check dated October 15, 2024 for Opal Construction LLC for work done on Frog Hollow in the amount of \$74,730.00 for August 18-19, 2024 Storm expenses.”

Attorney Report:

Lindsay Crocker delivered an oral report in addition to Eugene Barnosky’s written litigation report.

Village Clerk:

Village Clerk-Treasurer Patricia Mulderig presented oral and written reports

NYCOM Certificates of Public Service:

Certificates of Acknowledgement of Years of Public Service were presented with thanks and congratulations to John V. Valentine for 45 years of service, Richard B. Smith for 35 years of service (corrected to 38), Patricia Mulderig for 25 years of service, and Michael Fazio for 25 years of service to the Village. It was noted that earlier in the day, a presentation was made to Patricia J. MacGayhey for her 35 years of service to the Village in the Nissequoque Police Department.

Village Prosecutor:

RESOLUTION # 269-24:

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to appoint Kevin James Foreman, Esq. as Village Prosecutor, effective January 01, 2025 at a rate of \$400.00 per Court session.”

RESOLUTION # 270-24:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to acknowledge with gratitude for his ten years of pro bono service, Village Prosecutor John Zollo, Esq., with wishes for his continued success in all his endeavors.”

RESOLUTION # 271-24:

Upon a motion by Mayor Smith, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to acknowledge with great gratitude for his over four years of service, Highway Superintendent Dominick Alois, and commented that it had been an honor to work with Dominick and wished him well, commenting that his work in the aftermath of the August 2024 Storm had been especially invaluable.”

Department and Committee Reports:

ZBA – Chairman Michael Fazio presented oral and written reports.

Building Department – Building Inspector Joseph Arico presented oral and written reports.

NQFD – 1st Assistant Kenneth Spielman presented oral and written reports.

RESOLUTION # 272-24:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to appoint for membership Eric D. Gomez as a probationary member of the Nissequogue Fire Department, having been previously approved by the Fire Department general membership and FD Council, as required.”

RESOLUTION # 273-24:

Upon a motion by Trustee von Frank, seconded by Mayor Smith, and passed 4-0, it was
“**RESOLVED** to appoint for membership Donald M. Graham as a probationary member of the Nissequogue Fire Department, having been previously approved by the Fire Department general membership and FD Council, as required.”

RESOLUTION # 275-24:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to pay Christopher P. Ring, Esq., as Counsel for the Wading River Fire District, \$8,000.00 for the Nissequogue Fire Department agreed upon portion of the repairs for the 1993 AMC Stump Jumper (NQFD Vehicle 4-5-1), with all correspondence to proceed through Nissequogue Village Counsel, Bond, Schoeneck, & King PLLC.”

RESOLUTION # 276-24:

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to authorize 1st Assistant Chief Kenneth Spielman to sign on behalf of the Nissequogue Fire Department to extend the Grant-Guys, Inc. contract for grant work.”

Department and Committee Reports (continued):

NVPD – Deputy Police Commissioner John Valentine presented oral and written reports.

ARB – The Board reviewed the minutes of the November 25, 2024 ARB meeting.

JCMC – The Board reviewed the JCMC meeting minutes of December 05, 2024.

Planning Board – The Board reviewed the minutes of the December 02, 2024 Planning Board meeting.

Safety Committee – The Board reviewed the minutes of the October 24, 2024 Safety Committee meeting.

Grant Report:

The Board reviewed Jennifer Mesiano’s Grant Development / Administration report of December 09, 2024.

EMS Billing:

The Board discussed the status of EMS Billing through November 2024

Executive Session:

RESOLUTION # 277-24:

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to leave the Regular Meeting and enter into Executive Session at 8:20 p.m. to discuss the employment history of a particular person, matters leading to the appointment of a particular person, and to seek legal advice from the Village Attorney.”

RESOLUTION # 278-24:

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to exit Executive Session at 8:32 p.m. and re-enter the regular meeting.”

Highway Department:

RESOLUTION # 279-24:

Upon a motion by Trustee Potter, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to appoint Steven Debus as Highway Superintendent, effective January 15, 2025.”

RESOLUTION # 280-24:

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to appoint James Deutsch as Commissioner of Highways, effective January 15, 2025.”

Nissequogue Police Department:

RESOLUTION # 281-24:

Upon a motion by Trustee Potter, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to appoint Scott Welshimer as a part-time police officer at an hourly rate of \$41.69, effective December 17, 2024.”

Grant Work:

RESOLUTION # 282-24:

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to approve release of the checks dated November 19, 2024 for Grant Guys in the amount of \$1,500.00 and Contract Data Management LLC in the amount of \$250.00 for Nissequogue Fire Department grant work.”

RESOLUTION # 283-24:

Upon a motion by Mayor Smith, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to increase the 2024 – 2025 Budget Allocated Surplus in the amount of \$510,050.00 for maintenance of roads in anticipation of receipt of the FEMA funds for the August 18-19, 2024 Storm expenses.”

Adjournment:

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and passed 4-0, it was
“**RESOLVED** to adjourn at 8:39 p.m.”

Respectfully submitted,

Laura K. Winkeler
Deputy Village Clerk

VILLAGE OF NISSEQUOQUE
2024-2025

19-Nov-24

2024/2025 BUDGET MODIFICATIONS

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	BUDGET ADJUSTMENT	MODIFIED BUDGET
AA1320.440	AUDITOR	\$15,500.00	\$1,300.00	\$16,800.00
AA1410.443	CLERK -CONTRACT SERVICES SOFTWARE SUPPORT	\$11,200.00	\$200.00	\$11,400.00
AA1440.440	ENGINEER CONT SERVICES	\$15,000.00	(\$145.00)	\$14,855.00
AA1440.44P	ENGINEER NON RETAINER	\$0.00	\$145.00	\$145.00
AA1910.000	UNALLOCATED INSURANCE	\$114,900.00	\$2,550.00	\$117,450.00
AA1920.00	MUNICIPAL DUES	\$2,700.00	\$50.00	\$2,750.00
AA3410.441	FIRE DEPT SUPPLIES & EQUIPMENT	\$1,825.00	\$300.00	\$2,125.00
AA3410.470	FIRE DEPT PHYSICALS	\$14,400.00	\$500.00	\$14,900.00
AA3410.413	FIRE DEPT FIRE & EMS TRAINING	\$22,325.00	(\$800.00)	\$21,525.00
A1990.00	CONTINGENCY	<u>\$6,238.81</u>	<u>(\$4,100.00)</u>	<u>\$2,138.81</u>
		<u>\$204,088.81</u>	<u>\$0.00</u>	<u>\$204,088.81</u>